BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

Thursday, November 19, 2026

5:00 P.M. - Closed Session
6:00 P.M. - Open Session

Burbank Unified School District
1900 W. Olive Ave
Third Floor - Board Room
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

2. REQUESTS TO ADDRESS THE BOARD

   Public Communications on Closed Session Agenda Items
   Those persons wishing to address the Board may do so at this time and are asked to complete a speaker card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the President may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The President may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. Please refer to the complete text of Burbank Unified School District Board Bylaw 9323: Meeting Conduct - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comment. The Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

3. CLOSED SESSION
   The Board will meet in Closed Session for the purpose of the following:

   a. Public Employee Discipline/Dismissal/Release/Resignation/Reassignment/Employment
      i. Consideration of Appointment - Director Bond Projects

   b. Conference with Legal Counsel - Pending Litigation, Pursuant to Government Code 54956.9(d) Number of Cases - 3

c. Conference with Legal Counsel - Existing Litigation, Pursuant to Government Code 54956.9(d)(1) In the Matter of OAH Case: 2026080506

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND ACKNOWLEDGEMENT
When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, FernandeÃ±o Tataviam, and First Nations on which we are learning, educating, and living.

5. REPORT ON CLOSED SESSION ACTION

6. ADOPTION OF AGENDA
The Board President will announce any requests for adjustments to the meeting agenda.

7. APPROVAL OF MINUTES

a. Consideration of Approval of Minutes from the Regular Board Meeting held October 29, 2026
Minutes 102926.pdf

8. ITEMS FOR FUTURE CONSIDERATION

9. REPORTS FROM STUDENT REPRESENTATIVES TO THE BOARD

10. REPORTS FROM LABOR PARTNERS - BURBANK TEACHERS ASSOCIATION (BTA) & CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA)

11. PRESENTATIONS / RECOGNITIONS

a. Burbank Arts and Education Foundation Donation Presentation
It is the recommendation of the District Administration that the Board of Trustees receive the Burbank Arts & Education Foundation Donation presentation for informational purposes, as presented.
BAEF Presentation.pdf

b. Presentation of the Fiscal Crisis and Management Assistance Team (FCMAT) AB 139 Extraordinary Audit Report
This item is presented for information and discussion only. No Board action is required.
11b Presentation of the Fiscal Crisis and Management Assistance Team (FCMAT) AB 139 Extraordinary Audit Report.pdf

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Public Communications on Agenda Items
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13. SUPERINTENDENTS REPORT

14. ACTION ITEMS

HUMAN RESOURCES

a. Consideration of Approval of Classified School Employees Association (CSEA) Reclassifications on Classified Monthly Salary Schedule Range Allocations
It is the recommendation by District Administration that the Board of Trustees approve the Classified School Employees Association (CSEA) Reclassifications on Classified Monthly Salary Schedule B and Salary Range Allocations, as presented.
14a Consideration of Approval of the Classified School Employees Association (CSEA) Reclassifications on Classified Monthly Salary Schedule B and Salary Range Allocations.pdf

b. Consideration of Approval of Professional Services Agreement with 6Crickets Inc., for Expanded Management Platform Implementation (Summer Pilot 27)
It is the recommendation of District Administration that the Board of Trustees approve the Professional Services Agreement with 6Crickets, Inc. for Expanded Management Platform Implementation (summer Pilot 27), as presented.
14b Consideration of Approval of Professional Services Agreement with 6Crickets, Inc. for Expanded Management Platform Implementation (Summer Pilot 27).pdf

c. Consideration of Approval of the Third Amendment to the Agreement with Right At School, LLC, for the 2026-2027 School Year
It is the recommendation of District Administration that the Board of Trustees approve the Third Amendment to the Agreement with Right At School, LLC, for the 2026-2027 School Year, as presented.
14c Consideration of Approval to the Third Amendment to the Agreement with Right At School, LLC, for the 2026-2027 School Year.pdf

INSTRUCTIONAL SERVICES

d. Consideration of Approval of Memorandum of Understanding Between Burbank Unified School District and Everyday Arts for the 2026-2027 School Year
It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between Burbank Unified School District and Everyday Arts for implementation of the Everyday Arts in Burbank initiative during the 2026-2027 school year, as presented.
14d Consideration of Approval of Memorandum of Understanding with Everyday Arts.pdf

e. Consideration of Approval of Memorandum of Understanding Between Burbank Unified School District and CSU Chancellors Office for SB 640 CSU Direct Admission Program

It is the recommendation of District Administration that the Board of Trustees approve to execute the CSU Direct Admission Program Memorandum of Understanding with the California State University Chancellor's Office pursuant to SB 640 and take all necessary actions to implement District participation in the CSU Direct Admission Program.
14e Consideration of Approval of MOU with CSU Chancellors Office - SB640 CSU Direct Admission Program.pdf

SUPERINTENDENT

f. Consideration of Approval of the BUSD Governance Handbook [Second Reading]
14f. Consideration of Approval of BUSD Governance Handbook [Second Reading].pdf

BOARD POLICIES

g. Consideration of Revision of Board Policy & Regulation 1240 Volunteer Assistance [Second Reading]
It is the recommendation of District Administration that the Board of Trustees approve the Second Reading and Adoption of Board Policy 1240- Volunteer Assistance, as presented.
14g Consideration of Revision of Board Policy 1240- Volunteer Assistant [Second Reading].pdf

15. CONSENT AGENDA
All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

BUSINESS SERVICES

a. Consideration of Approval of the 2026-2027 San Gabriel Valley Food Services Purchasing Cooperative Annual Membership Agreement
It is the recommendation of the District Administration that the Board of Trustees approve the 2026-2027 San Gabriel Valley Food Services Purchasing Cooperative Annual Membership Agreement, as presented.
15a Consideration of Approval of the 2026â€“2027 San Gabriel Valley Food Services Purchasing Cooperative Annual Membership Agreement.pdf

b. Consideration of Approval of Professional Services Amendment No. 2 with Flewelling & Moody for Additional Design Services for the Burbank High School Pool Storage Building and Shade Structure - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve Amendment No. 2, as presented.
15b Consideration of Approval of Prof Services Amend No2 Flewelling & Moody for Design BHS Pool Storage and Shade - Measure ABC.pdf

c. Consideration of Approval of a Professional Services Agreement with dHA Engineering for HVAC Replacement Design Services at Theodore Roosevelt Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Professional Services Agreement, as presented.
15c Consideration of Approval of a Agreement with dHA Engineering for HVAC Replacement Design Serv at Roosevelt- Measure ABC.pdf

d. Consideration of Approval of a Professional Services Agreement with tBP/Architecture for HVAC Replacement Design Services at John Burroughs High School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the Professional Services Agreement, as presented.
15d Consideration of Approval of a Professional Services Agreement with tBP Architecture for HVAC Replacement Design Services at JBHS - Measure ABC.pdf

e. Consideration of Approval of Deductive Change Order No. 1, a No-Cost Time Extension, and Authorization to File the Notice of Completion with Commercial & Industrial Roofing Co., Inc. for the Summer 2026 Roofing Project at the District Service Center - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve Deductive Change Order No. 1, the No-Cost Time Extension, and authorize staff to file the Notice of Completion, as presented.
15e Consideration of Approval of Deductive Change Order No1 No Cost Ext Auth NOC with Commercial & Industrial Roofing DSC-Measure ABC.pdf

f. Consideration of Approval of a No-Cost Time Extension and Authorization to File the Notice of Completion with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at Bret Harte Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the No-Cost Time Extension and authorize staff to file the Notice of Completion, as presented.
15f Consideration of Approval of a No-Cost Time Extension and Authorization to File the NOC with Best for the Summer 2026 Roofing at Harte - Measure ABC.pdf

g. Consideration of Approval of Award of Contract to Hellas Construction, Inc. for the Synthetic Turf Replacement Project at Burbank High School Using CMAS Contract No. 4-24-10-1011 - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the award of contract, as presented.
15g Consideration of Approval of Award of Contract to Hellas for the Synthetic Turf Replacement at BHS CMAS Contract No. 4-24-10-1011 - Measure ABC.pdf

h. Consideration of Approval of a No-Cost Time Extension and Authorization to File the Notice of Completion with Best Contracting Services, Inc. for the Summer 2026 Roofing Project at the District Main Office - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the No-Cost Time Extension and authorize staff to file the Notice of Completion, as presented.
15h Consideration of Approval of a No-Cost Time Extension and Authorization to File the NOC with Best for Summer 2026 Roofing at the DO - Measure ABC.pdf

i. Consideration of Approval of a No-Cost Time Extension and Authorization to File the Notice of Completion with Commercial Roofing Systems, Inc. for the Summer 2026 Roofing Project at Edison Elementary School - Measure ABC
It is the recommendation of the District Administration that the Board of Trustees approve the No-Cost Time Extension and authorize staff to file the Notice of Completion, as presented.
15i Consideration of Approval of a No Cost Time Ext and Authorization to File the NOC Commercial Roofing for Summer 2026 Roofing Edison - Measure ABC.pdf

j. Consideration of Ratification of Agreement with PD Special Events for the John Burroughs High School Homecoming Event

It is the recommendation of the District Administration that the Board of Trustees ratify the Agreement, as presented.
15j Consideration of Ratification of Agreement with PD Special Events for the John Burroughs High School Homecoming Event.pdf

k. Consideration of Acceptance of the Warrant Report
It is the recommendation of District Administration that the Board of Trustees accept the Warrant Report, as presented.
15k Consideration of Acceptance of the Warrant Report.pdf

l. Consideration of Acceptance of the Miscellaneous Receipts Report
It is the recommendation of the District Administration that the Board of Trustees accept the Miscellaneous Receipts Report, as presented.
15l Consideration of Acceptance of the Miscellaneous Receipts Report.pdf

m. Consideration of Acceptance of the 2026-2027 Purchase Order Report
15m Consideration of Acceptance of the 2026-2027 Purchase Order Report.pdf

n. Consideration of Acceptance of Donations and Gifts
It is the recommendation of District administration that the Board of Trustees accept the donations and gifts, as presented.
15n Consideration of Acceptance of Donations and Gifts.pdf

HUMAN RESOURCES

o. Consideration of Approval of Personnel Report Number 26-27-06
It is the recommendation of District Administration that the Board of Trustees approve the Personnel Report Number 26-27-06, as presented.
15o Consideration of Approval of Personnel Report 26-27-06.pdf

p. Consideration of Approval of University Agreement with California State University, Fullerton
It is the recommendation of District Administration that the Board of Trustees approve the University Agreement with California State University, Fullerton, as presented.
15p Consideration of Approval of University Agreement with California State, Fullerton.pdf

q. Consideration of Approval of Memorandum of Understanding (MOU) Between Burbank Adult School and El Proyecto Del Barrio
It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding (MOU) Between Burbank Adult School and El Proyecto Del Barrio, as presented.
15q Consideration of Approval of Memorandum of Understanding (MOU) Between Burbank Adult School and El Proyecto Del Barrio.pdf

r. Consideration of Approval of Memorandum of Understanding (MOU) Between the Burbank Adult School and Griffith Pharmacy
It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding (MOU) Between the Burbank Adult School and Griffith Pharmacy, as presented.
15r Consideration of Approval of Memorandum of Understanding (MOU) Between the Burbank Adult School and Griffith Pharmacy.pdf

s. Consideration of Approval of University Agreement with University of Redlands
It is the recommendation of District Administration that the Board of Trustees approve the University Agreement with University of Redlands, as presented.
15s Consideration of Approval of University Agreement with University of Redlands.pdf

t. Consideration of Approval of University Agreement with California State Polytechnic University, Pomona
It is the recommendation of District Administration that the Board of Trustees approve the University Agreement with California State Polytechnic University, Pomona, as presented.
15t Consideration of Approval of University Agreement with California State Polytechnic University, Pomona.pdf

SPECIAL EDUCATION

u. Consideration of Approval for Professional Services with SoCal Psychology Center
It is the recommendation of District Administration that the Board of Trustees approve SoCal Psychology Center, as presented.
Consideration of Approval for Professional Services with SoCal Psychology Center.pdf

v. Consideration of Ratification of Professional Services with Ceballos Educational Services
It is the recommendation of District Administration that the Board of Trustees ratify Ceballos Educational Services, as presented.
Consideration of Ratification of Professional Services with Ceballos Educational Services.pdf

w. Consideration of Ratification of Professional Services with Wyse Willa Optometry, Inc.
It is the recommendation of District Administration that the Board of Trustees ratify Wyse Willa Optometry, Inc., as presented.
Consideration of Ratification of Professional Services with Wyse Willa Optometry, Inc..pdf

16. BOARD REPORTS & COMMUNICATIONS

17. ADJOURNMENT